

# Pest Management Summary Tool

Date completed \_\_\_\_\_

School #1 \_\_\_\_\_

School #2 \_\_\_\_\_

School #3 \_\_\_\_\_

## GENERAL SCHOOL INFORMATION

School Address \_\_\_\_\_

School District \_\_\_\_\_ Last Day of School \_\_\_\_\_

Superintendent \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

email \_\_\_\_\_ No. of years in position \_\_\_\_\_

Principal \_\_\_\_\_ Phone number \_\_\_\_\_

email \_\_\_\_\_ No. of years in position \_\_\_\_\_

PTA President \_\_\_\_\_ email \_\_\_\_\_

No. of Real Buildings \_\_\_\_\_ No. of Portables \_\_\_\_\_

## POLICY AND PLANNING

IPM Policy for District? \_\_\_\_\_

Pest management budget? \_\_\_\_\_

Cost accounting for pest management? \_\_\_\_\_

IPM Plans for key pests? \_\_\_\_\_

Annual report on pest management? \_\_\_\_\_

Approved pesticide list? \_\_\_\_\_

Restricted pesticide list? \_\_\_\_\_

Other pesticide lists? \_\_\_\_\_

Policy on personal ownership/use of pesticide? \_\_\_\_\_

In compliance with State worker health and safety requirements? \_\_\_\_\_

What is the attitude toward trial and error and experimentation in pest management:

Attitude of managers? \_\_\_\_\_

Attitude of administration? \_\_\_\_\_

Are pest prevention techniques used? \_\_\_\_\_

Are they encouraged? \_\_\_\_\_

Are pest management implications considered prior to new construction or building renovation? \_\_\_\_\_

Are pest management implications considered prior to new landscaping or landscaping renovation? \_\_\_\_\_

TRAINING

Training in pesticide safety, use, and disposal? \_\_\_\_\_

Training in pest management is required? \_\_\_\_\_

How much? \_\_\_\_\_

IPM training included? \_\_\_\_\_

How much? \_\_\_\_\_

Who provides training? \_\_\_\_\_

Continuing education units offered? \_\_\_\_\_

Opportunities for pursuing State licensing (QAC, QAL)? \_\_\_\_\_

MONITORING/RECORDKEEPING

How often and under what circumstances is the campus inspected for pest problems or conditions conducive to pests? \_\_\_\_\_

Monitoring program in place for key pests? \_\_\_\_\_

Monitoring data recorded? \_\_\_\_\_

How: By hand? \_\_\_\_ Computerized? \_\_\_\_

Where are records kept? \_\_\_\_\_

How are pest sightings or complaints about pests relayed from teachers and admin. staff to pest management staff? \_\_\_\_\_

Are sightings and complaints recorded? \_\_\_\_\_

Are pest control treatments evaluated for effectiveness? \_\_\_\_\_

Are pest control strategies modified to reflect the evaluation? \_\_\_\_\_

COMPLIANCE WITH THE HEALTHY SCHOOLS ACT (AB2260)

School designee/IPM Coordinator selected? \_\_\_\_\_

(Include name and other information below under "Organizational Structure for pest management.")

Annual pesticide use notification letter sent? \_\_\_\_\_

Number of people on registry? \_\_\_\_\_

People on registry notified for each pesticide application (including those of contractor)? \_\_\_\_\_

Pesticide applications posted? \_\_\_\_\_

ORGANIZATIONAL STRUCTURE FOR PEST MANAGEMENT

Pest management activities carried out by district staff or school staff? \_\_\_\_\_

IPM Coordinator \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_ Fax number \_\_\_\_\_ email \_\_\_\_\_

No. of years in position \_\_\_\_\_ Licenses held \_\_\_\_\_

School Designee (if different from above)

Address \_\_\_\_\_

Phone number \_\_\_\_\_ Fax number \_\_\_\_\_ email \_\_\_\_\_

No. of years in position \_\_\_\_\_ Licenses held \_\_\_\_\_  
District Supervisor for Maintenance (if different from above) \_\_\_\_\_  
Address \_\_\_\_\_  
Address \_\_\_\_\_  
Phone number \_\_\_\_\_ Fax number \_\_\_\_\_ email \_\_\_\_\_  
No. of years in position \_\_\_\_\_ Licenses held \_\_\_\_\_  
Other Important District Managers \_\_\_\_\_  
Main Groundskeeper \_\_\_\_\_ Phone number \_\_\_\_\_  
No. of years in position \_\_\_\_\_ Licenses held \_\_\_\_\_  
Total No. of Grounds staff \_\_\_\_\_ No. holding licenses \_\_\_\_\_  
Head Custodian Phone number \_\_\_\_\_ No. of years in position \_\_\_\_\_ Licenses held \_\_\_\_\_  
Total No. of Custodians \_\_\_\_\_ No. holding licenses \_\_\_\_\_  
Outside Contractors \_\_\_\_\_  
Address \_\_\_\_\_  
Address \_\_\_\_\_  
Contact name \_\_\_\_\_ Phone number \_\_\_\_\_  
Outside contractors provide district/school with periodic reports? \_\_\_\_\_  
What frequency? \_\_\_\_\_  
Work orders generated by \_\_\_\_\_  
Work orders approved by \_\_\_\_\_  
Pesticide use records stored \_\_\_\_\_

#### FOOD PREPARATION/SANITATION

Cafeteria/Kitchen? \_\_\_\_\_  
Where do children eat? \_\_\_\_\_  
Food Prep on Site? \_\_\_\_\_  
Food in classrooms? \_\_\_\_\_  
Pets in classrooms? \_\_\_\_\_  
Lockers in school? \_\_\_\_\_  
Sanitation for lockers? \_\_\_\_\_  
Dumpster pickup schedule \_\_\_\_\_  
Dumpster clean? \_\_\_\_\_  
Lid on dumpster? \_\_\_\_\_

#### LANDSCAPING

No. and size of fields \_\_\_\_\_  
No. and size of lawns \_\_\_\_\_  
Other landscaping of concern \_\_\_\_\_

KEY PESTS

Insects in and around Structures \_\_\_\_\_

Primary pest \_\_\_\_\_

Pesticide(s) used \_\_\_\_\_

Other control methods \_\_\_\_\_

Secondary pest \_\_\_\_\_

Pesticide(s) used \_\_\_\_\_

Other control methods \_\_\_\_\_

Other/Comments \_\_\_\_\_

Conditions conducive to insect pests. (list all) \_\_\_\_\_

Vertebrates (other than birds) \_\_\_\_\_

Primary pest \_\_\_\_\_

Pesticide(s) used \_\_\_\_\_

Other control methods \_\_\_\_\_

Secondary pest \_\_\_\_\_

Pesticide(s) used \_\_\_\_\_

Other control methods \_\_\_\_\_

Other/Comments \_\_\_\_\_

Conditions conducive to vertebrate pests. (list all) \_\_\_\_\_

\_\_\_\_\_

Bird pests \_\_\_\_\_

Pesticide(s) used \_\_\_\_\_

Other control methods \_\_\_\_\_

Other/Comments \_\_\_\_\_

Conditions conducive to bird pests. (list all) \_\_\_\_\_

Other structural pests \_\_\_\_\_

Pesticide(s) used \_\_\_\_\_

Other control methods \_\_\_\_\_

Turf Pests (other than weeds) \_\_\_\_\_

Primary pest \_\_\_\_\_

Pesticide(s) used \_\_\_\_\_

Other control methods \_\_\_\_\_

Secondary pest \_\_\_\_\_

Pesticide(s) used \_\_\_\_\_

Other control methods \_\_\_\_\_

Other \_\_\_\_\_

Conditions conducive to turf pests. (List all) \_\_\_\_\_

\_\_\_\_\_

Weed Pests \_\_\_\_\_  
Primary weed \_\_\_\_\_  
Herbicide(s) used \_\_\_\_\_  
Other control methods \_\_\_\_\_  
Secondary weed \_\_\_\_\_  
Herbicide(s) used \_\_\_\_\_  
Other control methods \_\_\_\_\_  
Tertiary weed \_\_\_\_\_  
Herbicide(s) used \_\_\_\_\_  
Other control methods \_\_\_\_\_  
Additional weed(s) \_\_\_\_\_  
Herbicide(s) used \_\_\_\_\_  
Other control methods \_\_\_\_\_  
Conditions conducive to weeds. (List all) \_\_\_\_\_  
\_\_\_\_\_  
Other landscaping pests \_\_\_\_\_  
Pesticide(s) used \_\_\_\_\_  
Other control methods \_\_\_\_\_  
Pesticide Use, Storage, and Disposal Checklist \_\_\_\_\_